

MISSOURI DEPARTMENT OF TRANSPORTATION
BID GUIDELINES AND DOCUMENTATION



DISTRICT 6 – SURPLUS PROPERTY BID

REQUEST FOR BID

It is the bidder's responsibility to read and comply with all conditions, specifications, and instructions outlined in this document.

BID DUE BY (DATE AND TIME): JULY 12, 2007 @ 10:00 AM BIDS RECEIVED AFTER THIS DATE & TIME WILL NOT BE ACCEPTED.	BID #: D608-006-RB (SURPLUS STEEL/ALUMINUM) THIS BID # MUST BE REFERENCED ON ALL MAILING LABELS, ENVELOPES, AND ANY OTHER CORRESPONDENCE.
District Bid Mailing Address: Missouri Department of Transportation – District 6 General Services (Procurement) 2309 Barrett Station Road Ballwin, MO 63021	All bids must be submitted on this form and the bidder information section below must be completed and signed by the bidder. Obligations assumed by such signature must be fulfilled.

CONDITIONS AND INSTRUCTIONS

1. Award of the items included in this request for bid will be made on a "Highest bid" basis. If a tie bid, MoDOT reserves the right to establish method of award.
2. Any quantities listed on the bid sheets are estimates and are subject to change.
3. All items are in used condition. Items listed on the bid sheet may be viewed by potential bidders (viewing prior to bidding is strongly recommended). **Please contact Scott Boyer @ 314-301-1423 to set up an appointment to view .**
4. All items are "As Is" with no warranty, express or implied.
5. The material is very large and will require the vendor to supply trailers (not flatbeds) that will be dropped on-site at the Barrett Station Facility. MoDOT staff will fill trailers and vendor will be called to removed once full. This procedure will need to be repeated several times until all surplus material is removed. Therefore, vendor is responsible to deliver and pick-up a number of trailers. All bidders are responsible for removing all material at bidders cost. It is the buyers' responsibility to obtain any over-length or over weight permits, as they are needed.
6. The successful bidder must pick up and clean up all materials included in the awarded lot. The successful bidder will be required to make full payment to the District contact person listed above within 10 working days from notification of bid award. Scott Boyer will contact awarded vendor regarding delivery of trailers and where to place them at the Barrett Station Facility. Items not picked up within 10 working days will be awarded to the next bidder and the 1st awarded bidder will be

removed from future bidders lists. **Acceptable forms of payment are: U.S. Currency, Certified Cashier Check, Money Order, or a Company Check (with Bank Letter guaranteeing funds – MANDATORY). Checks shall be made payable to: Director of Revenue, Credit Road Fund.** Successful bidders shall give at least 24 hours advance notice of each pick-up. Materials may only be picked up at the locations listed between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday. No materials shall be picked up on Saturdays, Sundays, observed state holidays, or outside of the hours listed without the prior consent of the location contact person listed on the bid sheet.

7. The Missouri Department of Transportation reserves the right to reject any or all bids, and to accept or reject any items thereon, and to waive technicalities.

8. Sealed Bids may be submitted via mail, courier, or hand-delivered. The Missouri Department of Transportation is not responsible for any communication or delivery failures and the respondent should verify receipt of any and all responses. The time and date specified for the returning of bids is a firm deadline and all bids must be received at the designated office by that time. The Department does not recognize the U.S. Mail, or any other agency or courier service, as its agent for the purpose of accepting bids.

BIDDER INFORMATION

Bidder Name / Company Name / Mailing Address:	Vendor Contact Information (including area codes): Phone #: Cellular #:
Printed Name:	Signature:

SURPLUS PROPERTY BID LIST

Facility	County	Address	Location
Barrett Station	St. Louis	2309 Barrett Station Rd. Ballwin, MO 63021	Manchester Rd. (W) & Barrett Station (S)
Technical Contact Person: Scott Boyer		Phone Number: 314-301-1423	
Bidding Questions: Athena Nance		Phone Number: 314-301-1440	
Lot #	Description		Unit
1	Miscellaneous Scrap Steel/ Aluminum		LOT

All responses to this Request for Bid MUST be submitted on this form and all pages MUST be returned to the Buyer listed above at the District mailing address shown.





